

## Overview and Scrutiny Task Group - Empty Properties

Wednesday, 14th December 2022, 6.30 pm

Council Chamber, Town Hall, Chorley and Microsoft Teams

### Agenda

#### Apologies

##### 1 **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

##### 2 **Background Information - Empty Properties**

Adele Hayes, Head of Planning and Enforcement, to present background information relating to empty properties in the Borough.

##### 3 **Scoping of the Review**

(Pages 3 - 6)

Members will need to consider what the desired outcomes of the review will be and how this will be achieved.

Draft scoping document enclosed for Members to consider and complete.

##### 4 **Date of Next Meeting**

The date of the next meeting to be confirmed at the Task Group meeting.

Gary Hall  
Chief Executive

Electronic agendas sent to Members of the Overview and Scrutiny Task Group - Empty Properties

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or [chorley.gov.uk](http://chorley.gov.uk)

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## Scrutiny Inquiry Project Outline

### Overview and Scrutiny Inquiry Project Outline

**Review Topic:**

Overview and Scrutiny Task Group – Empty Properties

**Objectives:**

**Desired Outcomes:**

**Terms of Reference:**

**Equality and diversity implications:**

**Risks:**

**Venue(s):**

Town Hall, Market Street, Chorley.

**Chair:****Vice-Chair:****Timescale:****Start: December 2022****Finish:****Information Requirements and Sources:****Documents/evidence:** (what/why?)**Witnesses:** (who, why?)**Consultation/Research:** (what, why, who?)**Site Visits:** (where, why, when?)

**Officer Support:**

Lead Officer:

Democratic and  
Member Services Officer: Matthew Pawlyszyn

**Likely Budget Requirements:**

<u>Purpose</u>	£
Total	_____

**Target Body<sup>1</sup> for Findings/Recommendations**      **Executive Cabinet**

(Eg Executive Cabinet, Council, partner)

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<sup>1</sup> All project outcomes require the approval of Overview and Scrutiny Committee before progressing

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